

IFTA Audit Committee Teleconference
Meeting
April 10, 2012

Committee Members:

Dawn Lietz, Chair, NV	Jeff Hood, Vice-Chair, IN
AnnMarie Chamberlain, Ex-Officio, MA	Kelley Achenbach, NH
Tony Dewell, BC	Stacey Hammock, WY
Diana Kay, FL	Dave Nicholson, OK
Bob Schwab, MO	Jimmy Tompkins (AL)
Don Williams (ID)	

Board Liaisons:

Scott Greenawalt, OK
Ric Listella, OR

IFTA Inc. Advisors:

Debbie Meise

Absent: Scott

Approval of March 13, 2012 Committee minutes was done by common consent.

Countdown to 2013 Workshop – 10 months. Location will be determined in the next 30 days

Welcome new committee members: Jimmy Tompkins of Alabama and Don Williams of Idaho

Old Business

Audit Vacancy Canadian Region – Board meeting in April will be final opportunity to fill position with Canadian member. If the position remains unfilled an “at- large” person will be selected.

Plan for 2013 Workshop – “Is It Auditable?” will be the theme of the workshop.

- Day 1 – Ice Breaker/General Session/Breakouts
- Day 2 – Auditor 101; Adv Auditing Techniques; Managing for Compliance: Is there a way to configure this day to provide what all attendees want? Should it be 3 separate all day meetings or something different?
- Day 3 – General Session/Town Hall/Jurisdiction Only:

General discussion was held on stratifying attendees and their placement within the meetings to blend experience levels and affiliation.

The concept of running the meeting as an audit engagement from beginning to end was discussed. Both of these concepts will be presented to the IRP representatives of the workshop sub group.

P600 Recommendations – were sent to the committee for consideration. Comments are to be sent to the audit committee members no later than April 30, 2012.

Audit Manual Revisions – were sent to the committee for consideration. Comments are to be sent to the audit committee members no later than April 30, 2012.

The work product that has/will be produced through comments received will be sent to the audit managers to gain their comments prior to the beginning of an actual ballot initiative. This will be done after the current ballot comment period concludes to avoid confusion of the work product with current ballots. The approximate time frame for release to audit managers is the middle to late May.

New Business

Soliciting volunteers for presentations – start considering individuals that you know that might be good presenters. Ask them if they would be interested and if their jurisdiction would send them. You may also want to consider those who are not able to attend but could assist with gathering materials for presentations.

IFTA Ballots currently open for comment - Comments are to be sent to the group no later than April 30, 2012. Votes will be held to determine if the committee supports or does not support a ballot as currently written.

Meeting was adjourned at 12:42 EST